



ENROLLMENT AGREEMENT

Student Name: _____ Date of Birth: _____

Student Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____ Last 4 of SS#: _____

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below. The student will adhere to the school's rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner's Regulations. While Placement service may be provided, it is understood that the school cannot promise or guarantee employment to any student or graduate.

Circle Days of Week Desired for Classes: **Mon - Tue - Wed - Thu - Fri - Sat - Sun**

Anticipated Start Date: _____ Expected Graduation Date: _____

***A \$100.00 Registration fee is charged ONCE per enrollment.**

Basic-Level Curriculum (BASIC)			7 Hours		
	<input type="checkbox"/> Basic Backhoe	<input type="checkbox"/> Basic Excavator	<input type="checkbox"/> Basic Front End Loader	<input type="checkbox"/> Basic Bulldozer	<input type="checkbox"/> Basic Skid-Steer
Hours	7:00AM – 2:30PM = 7 hours per day for 1 day = 7 total class hours	7:00AM – 2:30PM = 7 hours per day for 1 day = 7 total class hours	7:00AM – 2:30PM = 7 hours per day for 1 day = 7 total class hours	7:00AM – 2:30PM = 7 hours per day for 1 day = 7 total class hours	7:00AM – 2:30PM = 7 hours per day for 1 day = 7 total class hours
Tuition	\$890.00	\$890.00	\$890.00	\$890.00	\$890.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total	\$990.00	\$990.00	\$990.00	\$990.00	\$990.00
Entry-Level Curriculum (MODULE 1)			21 Hours		
	<input type="checkbox"/> Introduction to Backhoe	<input type="checkbox"/> Introduction to Excavator	<input type="checkbox"/> Introduction to Front End Loader	<input type="checkbox"/> Introduction to Bulldozer	<input type="checkbox"/> Introduction to Skid-Steer
Hours	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week
Tuition	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total	\$2340.00	\$2340.00	\$2340.00	\$2340.00	\$2340.00
Entry-Level Curriculum (MODULE 2)			21 Hours		
	<input type="checkbox"/> Backhoe 2	<input type="checkbox"/> Excavator 2	<input type="checkbox"/> Loader 2	<input type="checkbox"/> Bulldozer 2	<input type="checkbox"/> Skid-Steer 2
Hours	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week
Tuition	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	*See note	*See note	*See note	*See note	*See note
Total	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00

Entry-Level Curriculum (MODULE 3)			21 Hours		
	<input type="checkbox"/> Backhoe 3	<input type="checkbox"/> Excavator 3	<input type="checkbox"/> Loader 3	<input type="checkbox"/> Bulldozer 3	<input type="checkbox"/> Skid-Steer 3
Hours	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week
Tuition	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	*See note	*See note	*See note	*See note	*See note
Total	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Entry-Level Curriculum (MODULE 4)			21 Hours		
	<input type="checkbox"/> Backhoe 4	<input type="checkbox"/> Excavator 4	<input type="checkbox"/> Loader 4	<input type="checkbox"/> Bulldozer 4	<input type="checkbox"/> Skid-Steer 4
Hours	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week	7:00AM – 2:30PM = 7 hours per day for 3 days = 21 total class hours per week
Tuition	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	*See note	*See note	*See note	*See note	*See note
Total	\$2240.00	\$2240.00	\$2240.00	\$2240.00	\$2240.00
Professional Evaluation Curriculum			Up to 7 Hours		
	<input type="checkbox"/> Backhoe	<input type="checkbox"/> Excavator	<input type="checkbox"/> Loader	<input type="checkbox"/> Bulldozer	<input type="checkbox"/> Skid-Steer
Hours	7:00AM – 2:30PM = Up to 7 hours per day for 1 day = Up to 7 total class hours per week	7:00AM – 2:30PM = Up to 7 hours per day for 1 day = Up to 7 total class hours per week	7:00AM – 2:30PM = Up to 7 hours per day for 1 day = Up to 7 total class hours per week	7:00AM – 2:30PM = Up to 7 hours per day for 1 day = Up to 7 total class hours per week	7:00AM – 2:30PM = Up to 7 hours per day for 1 day = Up to 7 total class hours per week
Tuition	\$1550.00	\$1550.00	\$1550.00	\$1550.00	\$1550.00
Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00
Heavy Equipment Operator Curriculum					
	<input type="checkbox"/> 301 Hours	This area left intentionally blank.			
Hours	7:00AM – 2:30PM = 7 hours per day for 43 days = 21 total class hours per week				
Tuition	\$27,960.00				
Books	\$0.00				
Registration Fee	\$100.00				
Total	\$28,060.00				
OSHA Classes					
	OSHA-10	OSHA-30	The OSHA-10 and OSHA-30 courses are OSHA Outreach Training Programs. The OSHA-10 course provides basic training about common safety and health hazards in the construction industry, while the OSHA-30 course provides more advanced training. Upon successful completion of the course, the student will receive an OSHA-10 or OSHA-30 (as applicable) wallet sized completion card. Construction workers in NYC are required to have successfully completed OSHA-30, while all other NY areas require OSHA-10.		
Hours	9:00AM – 2:30PM = 5 hours per day for 3 days = 10 total hours	9:00AM – 2:30PM = 5 hours per day for 6 days = 30 total hours			
Tuition	\$150.00	\$ 500.00			
Books	\$0.00	\$0.00			
Registration Fee	\$0.00	\$0.00			
Total	\$ 150.00	\$ 500.00			

Refund Policy

****ALL OSHA OUTREACH TRAINING IS NON-REFUNDABLE ONCE ENROLLED****

- A. A student who cancels within 7 days of signing the enrollment agreement, but before instruction begins, receives all monies returned except for the non-refundable registration fee.
- B. Thereafter, a student will be liable for:
1. the non-refundable registration fee, plus
 2. the cost of any textbooks or supplies accepted, plus
 3. tuition liability as of the student's last date of physical attendance. Tuition liability is determined by the percentage of the program offered to the student.

If termination occurs school may keep

0 - 15% of the program 0%	31 - 45% of the program 50%	After 60% of the program 100%
16 - 30% of the program 25%	46 - 60% of the program 75%	

- C. The student refund may be more than that stated above if the accrediting agency refund policy results in a greater refund.

Amount of Curriculum Completed	Tuition	Subtract Registration fee	Subtract Books	Subtract Percentage per Class Time Completed	Amount Due Student
0 – 15% of the Entry- Level curriculum = (3.15 hours of class time)	Entry-Level \$2240.00	\$100	\$0	0 %	Entry-Level \$2240.00
OR	OR				OR
0 – 15% of the Professional curriculum = (1.05 hours of class time)	Professional \$1550.00				Professional \$1550.00
OR	OR				OR
0 – 15% of the OSHA-10 class = (1.5 hours of class time)	OSHA-10 \$ 150.00				OSHA-10 \$ 0.00
OR	OR				OR
0 – 15% of the OSHA-30 class = (4.5 hours of class time)	OSHA-30 \$ 500.00				OSHA-30 \$ 0.00
OR	OR				OR
15.1 – 30% of the Entry- Level curriculum = (6.3 hours of class time)	Entry-Level \$2240.00	\$100	\$0	25 %	Entry-Level \$1680.00
OR	OR				OR
15.1 – 30% of the Professional curriculum = (2.1 hours of class time)	Professional \$1550.00				Professional \$1162.50
OR	OR				OR
15.1 – 30% of the OSHA-10 class = (3.0 hours of class time)	OSHA-10 \$ 150.00				OSHA-10 \$ 0.00
OR	OR				OR
15.1 – 30% of the OSHA-30 class = (9.0 hours of class time)	OSHA-30 \$ 500.00				OSHA-30 \$ 0.00
OR	OR				OR
30.1 – 45% of the Entry- Level curriculum = (9.45 hours of class time)	Entry-Level \$2240.00	\$100	\$0	50 %	Entry-Level \$1120.00
OR	OR				OR
30.1 – 45% of the Professional curriculum = (3.15 hours of class time)	Professional \$1550.00				Professional \$775.00
OR	OR				OR
30.1 – 45% of the OSHA-10 class = (4.5 hours of class time)	OSHA-10 \$ 150.00				OSHA-10 \$ 0.00
OR	OR				OR
30.1 – 45% of the OSHA-30 class = (13.5 hours of class time)	OSHA-30 \$ 500.00				OSHA-30 \$ 0.00
OR	OR				OR
45.1 – 60% of the Entry- Level curriculum = (12.6 hours of class time)	Entry-Level \$2240.00	\$100	\$0	75 %	Entry-Level \$560.00
OR	OR				OR
45.1 – 60% of the Professional curriculum = (4.2 hours of class time)	Professional \$1550.00				Professional \$387.50
OR	OR				OR
45.1 – 60% of the OSHA-10 class = (6.0 hours of class time)	OSHA-10 \$ 150.00				OSHA-10 \$ 0.00

OR	OR				OR
45.1 – 60% of the OSHA-30 class = (18.0 hours of class time)	OSHA-30 \$ 500.00				OSHA-30 \$ 0.00
> 60% of the Entry- Level curriculum = (> 12.6 hours of class time)	Entry-Level \$2240.00				Entry-Level \$ 0.00
OR	OR				OR
> 60% of the Professional curriculum = (>4.2 hours of class time)	Professional \$1550.00				Professional \$ 0.00
OR	OR	\$100	\$0	100 %	OR
45.1 – 60% of the OSHA-10 class = (>6.0 hours of class time)	OSHA-10 \$ 150.00				OSHA-10 \$ 0.00
OR	OR				OR
45.1 – 60% of the OSHA-30 class = (>18.0 hours of class time)	OSHA-30 \$ 500.00				OSHA-30 \$ 0.00

Tuition Grand Total (including registration fee): \$ _____

***A \$100.00 Registration fee is charged ONCE per enrollment.**

Method of payment: Tuition is due in full prior to the start of your first class unless otherwise agreed and arranged by the School Director. The student’s transcript, certificate of completion and/or certification cards will be withheld until all fees and charges have been paid in full. Cash, Certified Check or Major Credit Cards* accepted.

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of this agreement; the current school catalog CAT1; the Student Disclosure Pamphlet (Student Rights) Form ISDP and I have read, understand, and will follow the rules and regulations of The LEARN Center as defined in the school catalog.

I have received a copy of the Student Disclosure Material: Student Initial's: _____ Date: _____

Enrollment Agent: _____ Date: _____ Certification #: _____

Enrollment Agent Signature: _____ Date: _____

Student Signature: _____ Date: _____

***There will be a 3% processing fee added to each credit card transaction**

This area left intentionally blank.